

# THE STOP™ SAFETY OBSERVATION CYCLE



## STOP™ Audit Checklist

if all safe  if unsafe

### Reactions of People

- Adjusting PPE
- Changing position
- Rearranging job
- Stopping job
- Attaching grounds
- Performing locks
- .....
- .....
- .....

### Personal Protective Equipment

#### HEAD-TO-TOE CHECK

- Head
- Eyes and face
- Ears
- Respiratory system
- Arms and hands
- Trunk
- Legs and feet
- .....
- .....

### Positions of People

#### INJURY CAUSES

- Striking against or being struck by objects
- Caught in, on or between objects
- Falling
- Contacting temperature extremes
- Contacting electric current
- Inhaling, absorbing or swallowing a hazardous substance
- Repetitive motions
- Awkward positions/ static postures
- .....
- .....
- .....

### Tools and Equipment

- Right for the job
- Used correctly
- In safe condition
- .....

### Procedures

- Available
- Adequate
- Known
- Understood
- Followed
- .....

### Orderliness Standards

- Known
- Understood
- Followed
- .....

**eliminate > reduce > control**

# COMPLETE THE OBSERVATION REPORT

## Conditions

- Tools and Equipment
- Structures and Work Area
- Environment
- Orderliness

- **Safe Acts Observed**
- **Actions taken to encourage continued safe performance**

- **Unsafe Acts Observed**
- **Immediate corrective action**
- **Action to prevent recurrence**

.....  
NAME

.....  
SHIFT

.....  
AREA

.....  
DATE